

STRATEGIC PLAN MANAGEMENT TEAM CHARTER December 2005

The Strategic Plan Management Team will oversee the implementation of the Workforce Strategic Plan. The Team will champion our vision of being recognized leaders in improving the quality of life in Riverside County through the workforce development system. The Strategic Plan will be implemented in ways that reflect the WDB's core values. The Team will steer the process of change driven by the strategic plan for the workforce development system through EDD and EDA. The Team will focus on four functional areas for implementation of the plan – connecting the plan with the work of individual work units and to employees; alignment of process and procedures to support the strategic goals; infrastructure building of systems required to support the work of the plan; and developing measurements and indicators for the outcomes of the plan.

Specific Functions and Member Responsibilities:

- Provide leadership for the development and implementation of the strategic plan;
- Align processes and products of the strategic plan across work units;
- Track the progress of strategic plan implementation and create accountability mechanisms;
- Ensure the timeline in the action plans are being followed;
- Manage the strategic planning cycle and coordinate the cycle with the WDB.
- Commit to understanding and improving the way we do business;
- Involve staff in improvement efforts linked to the strategic plan and process improvement;
- Align unit behaviors with organizational values;
- Launch improvement projects (thru workgroups and teams) that will produce short and long term successes.
- Communicate the progress and success of the plan to all employees.