

Sonoma County Job Link



Integrated Services

Friday Update

Date 8/29/08

- ✚ **Meeting of the Minds:** Patti Andrews and Antonio Vigil are going to this conference in Monterey to discuss Integrated Services and other Workforce Development issues. The goal is to bring back information on how other states which have already gone to Integrated Services are doing and gather tips that might be helpful to improve our local Integrated Services model. Key conference topics include – One Stop Service Integration, Options for Improving Client Assessment, Career Readiness Certificates, Transitional Jobs, On-Line Job Readiness Training Program.
- ✚ **Job Link Flash Drives:** Job Link has a limited amount of flash drives available for clients. The flash drive distribution policy was sent to everybody at Job Link via e-mail today.
- ✚ **Counselor of the Day (COD):** Jeff Churma from West County Community Services and Jeannie Dunlap will be helping out with COD duties. Antonio sent out an e-mail today in regards to the September COD schedule.
- ✚ **Paper flow process:** The clerical unit had a meeting to discuss the details of the paper flow process. The welcome package includes data for CalJOBS, JTA, and the Scan Card System and it is crucial to ensure data entry into each system. Nancy Fuller is working on a procedure, which will be send out to everybody once it has been completed.
- ✚ **Orientations:** Orientations have been going very smoothly. Our partner organizations Department of Rehabilitation, Santa Rosa Junior College, Goodwill Industries, and California Human Development are covering numerous orientations throughout the week. Thank you for your continued support!
- ✚ **Have a wonderful Labor Day weekend!**

Creativity is inventing, experimenting, growing, taking risks,
breaking rules, making mistakes, and having fun.

Mary Lou Cook