

## Sonoma County Job Link



### Integrated Services Friday Update

Date 6/27/2008

- ✦ **Second mock run:** Thank you to everyone who played a client in our second mock run for Integrated Services. We were able to identify process problems and gaps and change processes accordingly. Even though it may have been uncomfortable for some staff, it was a great learning experience.
- ✦ **Questions:** Please continue to put your questions in regards to IS on the N-Drive. Kathy will answer these questions as soon as she can. In addition, please continue to forward your ideas and issues so that they can be addressed in a timely manner, as well.
- ✦ **Getting ready for the wild and fun ride:** Remember to dress down on Monday June 30 to help with the clean up and rearranging of Job Link. Please read Karen's e-mail (see attached) to see if you can volunteer for any of the work that needs to be done. Any support will be greatly appreciated.
- ✦ **Staff input and questions:** For the first two weeks in July we will have brief morning meetings for all staff at Job Link to discuss immediate issues. This will help us identify unexpected problems and solve them as we go along.
- ✦ **Other communication:** The Leadership Team and the supervisors/team leads are going to be in daily contact. Furthermore, Kathy will be talking to other learning labs across the state to see how they are doing and make adjustments.
- ✦ **Thank you partners:** Thank you to the partners who have volunteered snacks for the go-live period. Your support will help us to get a good start!
- ✦ **Next update:** There will **not** be an ISFU on Friday, July 4<sup>th</sup> due to the holiday. The next ISFU will be sent out on Friday, July 11, 2008.
- ✦ **Achievements:** At today's Leadership Team meeting Kathy listed the achievements we have reached within the last nine months in regards to Integrated Services, starting with all staff meetings to obtain input, to team building, policy writing, and communication strategies. The list is impressive – a job well done! Thank you to everybody who participated in this incredible process. Keep up the great work!

Creativity is inventing, experimenting, growing, taking risks,  
breaking rules, making mistakes, and having fun.

Mary Lou Cook