



Acronyms for JTA Notes

1:1	One to One, Face to Face Treatment	SelSer	Selective Service	WORKSHOP Acronyms	
ELL	English Language Learner	FS	Food Stamps	SA	Self Assessment
ESL	English as a Second Language	FT	Full time	Exp. Car	Exploring Careers
W/C	Will Call	PT	Part time	HJM	Hidden Job Market
Cert	Certificate	ATB	Authorization to Bill	Skills Info	Skills InfoSession
CRT	Classroom Training	EP	Employment Plan (formerly IEP)	JL	Job Link
Tng	Training	TP	Training Proposal	JS 101	Job Search 101
C/C	Child Care	Schd	Scheduled	B-Res	Basic Resume
&	And	Rec'd	Received	A-Res	Advanced Resume
Msg	Left Message	Re	Regarding	Intv	Interviewing
Elig	Eligibility	SIS	Skills Information Session	S-E	Self Esteem/Change
NS	No Show	TP Wksp	Training Proposal Workshop	JN	Job Network (Job Club)
Wkshp	Workshop	p/w	Paperwork		
w/	With	MH	Mental Health		
clt	Client	CmpLab	Computer Lab	LOCATIONS	
vm	Voicemail			SR	Santa Rosa
appt	Appointment			RP	Rohnert Park
IAA	Initial Assistance Appointment			Pet	Petaluma
Wel	Welcome			Seb	Sebastopol
w/o	With out			Hlbg	Healdsburg
ResCtr	Resource Center			Son	Sonoma